

GRANDVIEW MUNICIPAL COURT APPEARANCE AND PLEA FORM

READ CAREFULLY: *THIS SERVES AS YOUR APPEARANCE BEFORE THE COURT*

Name (Print or type as it appears on your driver's license) _____ Driver's License Number _____

Physical Address _____ Mailing Address _____ City, State, Zip Code _____

Citation Number _____ Phone Number _____ Email Address-the Court will use email for correspondence if provided _____

CHECK YOUR PLEA BELOW:

1. ____ I hereby enter a plea of GUILTY and waive my right to a jury trial.
2. ____ I hereby enter a plea of NOLO CONTENDERE/NO CONTEST and waive my right to a jury trial.
3. ____ Money order or cashier's check in the amount of the fine(s)/cost(s) is enclosed ____ I request an extension for the fine(s)/cost(s)
3. ____ I hereby enter a plea of NOT GUILTY and request that the Court advise me of my pre-trial date by mail. **I further understand it is my responsibility to make sure the court received my plea in the mail. If I don't receive a court date in the mail, I need to contact the court.**

Defendant's Signature Date

NOTE: Juveniles 16 and under must appear before the Judge with parent or legal guardian. Defendants under the age of 21 that are charged with tobacco or alcohol related violations, must appear before the Judge with a parent or legal guardian. Defendants charged with assault involving family violence must appear before the Judge. Court notice will be mailed to the address on the citation.

YOU MAY CHOOSE ONE OF THE OPTIONS BELOW TO KEEP VIOLATIONS OFF YOUR RECORD by initialing next to the option you would like to request. For Construction Zone With Workers Present (Deferred Disposition or Defensive Driving is not available for this violation). Please contact the court for fine amounts. **State Law does not allow our Court to offer Defensive Driving or Deferred Disposition to holders of Commercial Driver's License (CDL).**

Deferred Disposition I request Deferred Disposition. This procedure keeps the Violation From appearing on my driving record. The cost amount to the fine PLUS an additional \$50.00 defer fine.	Defensive Driving I request Defensive Driving. You must remit this form on or before appearance date pursuant to Article 45.051b(3)(B) CCP
I am 25 years of age or older. (if under 25, please call for information.)	I possess a valid Texas driver's license or permit (Enclose copy)
I do NOT have a Commercial Driver's License	I do NOT possess a Commercial Driver's License (CDL)
I have made a proper plea above (Guilty or No Contest)	I have NOT taken a driving safety course during the past 12 months
I have included my payment as noted above	I have not completed, or currently taking a driving safety course that is not yet reflected on my driving record
I understand I will be placed on a 90 day unsupervised probation period in the City of Grandview	I have enclosed proof of financial responsibility (a copy of your insurance card)
I understand my probation period begins after my payment has been received in full	I have enclosed the DSC administrative fee of \$144.00; if violation occurred in a school zone administrative fee of \$169.00.
I possess a valid driver license or permit	I understand that I CANNOT take the driving safety course if I am accused of speeding 25 miles per hour or more over the limit (14 or more in school
I have enclosed proof of financial responsibility (a copy of your insurance card)	I must remit a copy of my driving record, form 3A (www.texas.gov) within 90 days of this request
I have enclosed a copy of my driver's license	I must remit completion certificate within 90 days of this request
I understand that I am not approved for deferred disposition if I am accused of speeding 25 miles per hour or more over the speed limit	I have made a proper plea above (Guilty or No Contest)
I understand that I am not approved for deferred disposition if I am accused of speeding 95 miles per hour or higher.	If you have complied with ALL the above requirements, you are eligible for the course.

Dismissal Information: You may request dismissal of your citation if you are charged with the following offense(s):

Expired Driver's License / Fail to Change Name/Address on D.L.

If you meet the following terms:
Renew/correct your license within 20 business days of the date you were cited;
Present the license renewal receipt along with a \$20.00 dismissal fee within 20 business days of the date you were cited.

Expired Registration

If you receive a ticket for expired registration, the violation can be dismissed by presenting proof you corrected the violation within 20 working days from the date of the ticket. You must also present the proof to the court within 20 working days from the date of your ticket and pay a \$20 administrative fee. The proof MUST show that you paid the penalty fee upon renewing the registration. The registration MUST NOT have been expired for more than 60 days.

Defective Equipment

If you receive a ticket for defective equipment, the violation can be dismissed by presenting proof you corrected the violation within 20 working days from the date of the ticket. You must also present the proof to the court within 20 working days from the date of your ticket and pay a \$10 administrative fee.

Insurance (Fail to maintain financial responsibility)

You must submit proof within 20 business days of the date you were cited:

A valid policy of vehicle liability insurance before the date of the offense;
All insurance will be verified, if the insurance coverage is found to not be valid at the time of the stop, you will receive a letter from our office.

GRANDVIEW MUNICIPAL COURT

1100 McDuff Ave. * P. O. Box 506 * Grandview, TX 76050

Phone: 817-866-2699 Fax: 817-866-2961

Website: www.cityofgrandview.org

Email: gvcourt@cityofgrandview.org

Monday – Thursday, 7:30a.m. to 5:30p.m., Friday, 7:30 a.m. to 11:30a.m.

Please read this letter to assist you in making disposition of the charge(s) filed against you. The Judge cannot discuss the merits of the pending judicial proceeding prior to trial (Canon 3(5) Code of Judicial Conduct.) **THIS MEANS THE JUDGE CANNOT DISCUSS YOUR CITATION WITH YOU BEFORE TRIAL.**

IF YOU FAIL TO RESPOND TO THE CHARGE(S) BY THE APPEARANCE DATE SHOWN ON THE CITATION, AN ADDITIONAL CHARGE MAY BE FILED AGAINST YOU FOR FAILURE TO APPEAR AND WARRANT (S) ISSUED FOR YOUR ARREST. A JUVENILE WHO FAILS TO APPEAR WITH A LEGAL GUARDIAN BY THE TIME AND DATE ON A CITATION MAY HAVE THEIR LICENSE SUSPENDED AS REQUIRED BY LAW (Article 67011-4. Vernon's Texas Civil Statutes). AN ADDITIONAL FEE OF \$50.00 WILL BE ASSESSED FOR EXECUTING OR PROCESSING A WARRANT.

If you wish to enter a plea of Guilty or Nolo Contendere, please do so on the reverse side in the proper space provided. A plea of Nolo Contendere means that you do not contest the State's charge(s) against you. The fine for a Nolo Contendere plea is the same as that for a plea of Guilty. Either plea indicates that you agree to waive your appearance before the court for trial. Please refer to the schedule shown on this letter to determine the total amount of fine(s) and cost acceptable by the Court. Make your remittance by money order or cashier's check payable to the Grandview Municipal Court. Return your copy of the citation and this letter with your remittance to assure proper credit.

*****ANY PAYMENTS MADE WITHOUT A PREVIOUS ORDER FOR DEFERED DISPOSITION OR DEFENSIVE DRIVING FROM THE JUDGE WILL RESULT IN A CONVICTION BEING REPORTED TO YOUR DRIVING AND/OR CRIMINAL RECORD. *****

****If you wish to request Deferred Disposition or a Driving Safety Course, see the reverse side of this form. ****

If you wish to enter a plea of Not Guilty and desire a trial, advise the Court by checking No. 3 on the Reply Form on the reverse side on or before the appearance date. The Court will notify you when to appear for pre-trial hearing.

Schedule of fines – amounts are subject to change

<u>Violation</u>	<u>Fine + Cost</u>	<u>Violation</u>	<u>Fine + Cost</u>
DL-none	\$113.00	DL-expired	\$129.00
Expired Registration	\$115.00	Driving While License Invalid	\$359.00
Fail to Maintain Financial Responsibility	\$318.00	Disregard Traffic Control Device	\$286.00
Open Container/Poss. Drug Para.	\$381.00	Passing Emergency Vehicle	\$319.00
No Seat Belt Driver/Passenger	\$212.00	Unrestrained Child	\$212.00

Speeding Violations: \$134.00 base fine, plus \$6 per mile over. Add \$25 for speeding in a school zone.

*****NO CHECKS*** *****PLEASE SUBMIT PAYMENT IN THE FORM OF A CASHIER'S CHECK OR MONEY ORDER*******
FOR ANY VIOLATIONS NOT LISTED, CONTACT THE COURT AT 817-866-2699 FOR THE PROPER AMOUNT OF FINES.
Enclose a self-addressed, stamped envelope if you would like a receipt.

REVISED: 01/01/2020